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**INITIAL CHILD PROTECTION CONFERENCE REPORT**

A child protection conference is a multi-agency meeting bringing together agencies involved in protecting children and supporting family members. The purpose of this report is to supply relevant information to the conference to assist in decision making. This report may also be requested upon from the Local Authority’s Legal Department as part of the Public Law Outline and/or Court Proceedings. It is the responsibility of users of this report to be aware of, and comply with, the Data Protection Act 2018. The content of this report must be treated as you would any other elements of an individual's case record and not be disclosed to a third party unless there is a safeguarding concern, or you have the appropriate legal right or consent to do so.

This report will be circulated to all participants of the conference. It should be sent to the Children’s Safeguarding and Quality Assurance Service (at the secure email address below) **3 Days prior to an Initial Conference**

Please email your report to [safeguardingchildprotection@cheshireeast.gov.uk](mailto:safeguardingchildprotection@cheshireeast.gov.uk)

|  |  |
| --- | --- |
| **Date of Conference:** |  |
| **Name & Role:** |  |
| **Agency / Organisation:** |  |
| **Date Report shared with family. If report has not been shared, please give a reason for this:** |  |
| **Length of involvement with family (start and end dates)** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Name(s) of child(ren)** | **DOB /**  **EDD** | **Address** | **School /Nursery** |
|  |  |  |  |
|  |  |  |  |

**Parent’s/Carers and Family Network:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name(s) of Parent(s) and network** | **DOB** | **Address** | **Relationship to the child** | **Do they have parental responsibility?** |
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**PLEASE COMPLETE EACH SECTION BASED UPON INFORMATION HELD BY YOUR AGENCY *AND* YOUR PROFESSIONAL INVOLVEMENT WITH FAMILY MEMBERS.**

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| **Chronology of Events – From your involvement / agency since the last conference** |
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**Summary of Information held by your Agency:**

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| --- | --- | --- |
|  | What are you most worried about for this child/renGive an example of when you know/saw this happen?What do you worry might happen to the child if nothing changes? | What is going well for this child?Identify any factors that potentially act to protect the child/ren within and outside of the family.  * Give an example of when you know/saw this happen**.** |
| **Child’s Developmental** Needs: Please also include impact of parental factors on the child e.g., mental health, domestic abuse, and substance misuse.  ***Please complete for each child separately.*** |  |  |
| **Parenting Capacity:**  Basic care; ensuring safety; emotional warmth; stimulation; guidance and boundaries; stability.  Please also include impact of any environmental or health factors on the parent’s ability to offer safe and adequate care.  ***Please complete for each child separately if issues/impact are the same for all of the children please state this.*** |  |  |
| **Family & Environmental Factors:** Family history; family functioning; wider family; housing; employment; income; family and social integration; community resources, including significant others associated with the household*.* ***Please complete for each child separately if issues/impact are the same for all of the children please state this.*** |  |  |

**Summary**

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| --- | --- |
| What is working well for this child/ren |  |
| What are you most worried may happen to this child/ren in the future if there is no change in their care or circumstances? |  |
| What could **your agency** do to help to build safety for this child/ren |  |
| What is the **child/ren** saying to you or your agency about   * their experience? * the impact on them * What do they want to change? |  |
| What are the **parent’s/carers** saying to you or your agency about   * their experience? * the impact on them * What do they want to change? |  |
| Based on **your knowledge** of the child/ren, do you think this child/ren is currently at risk of significant harm? |  |
| Is it **your view** that the child should be subject of a child protection plan? If yes, under what category and why?  Sexual Abuse  Physical Abuse  Emotional Abuse  Neglect |  |

**Signed:**

**Date:**